

28/06/21

Dear valued customers of Evolution Building Group,

With the increasing news and concern regarding the COVID-19 coronavirus, Evolution Building Group wants to ensure our customers we are monitoring the developing situation and have resources in place to reduce the risk of exposure for our employees and our customers. We will continue to monitor the news and any reports or requirements and will update you if new information becomes available. We hope you and your loved ones remain safe and healthy during this unique and challenging time.

### Coronavirus (COVID-19) Office & Display Home Policy

To align with NSW Government recommendations to prevent further spread of COVID-19, we remind all staff and visitors of the importance of adhering to the following precautionary measures.

- Ensure face masks are worn by staff and visitors
- Comply with the one person per four square metre rule in all indoor non-residential settings including workplaces (if they are essential work)
- Record visitors details as required by NSW Health
- Adherence to standard hygiene recommendations to prevent infection spread. These include regular hand washing, covering mouth and nose when coughing and sneezing, thoroughly cooking meat and eggs.
- Avoid close contact with anyone showing symptoms of respiratory illness such as coughing and sneezing.
- Stay home if you feel unwell. If you have a fever, cough and difficulty breathing, seek medical attention and call in advance. Follow the directions of your local health authority.
- Maintain social distancing to reduce people-to-people contact and the spread of the virus. Where practical, all meetings are to be conducted over the phone rather than in person.
- A 14-day isolation period is required If you have recently travelled internationally or have visited areas where COVID-19 is spreading.

## Coronavirus (COVID-19) Onsite Construction Policy

To align with NSW Government recommendations to prevent further spread of COVID-19, we remind all staff and visitors of the importance of adhering to the following precautionary measures.

- compliance with the four square metre rule in indoor construction areas;
- compliance with other COVID-19 health and hygiene requirements on site; and
- compliance with all COVID-19 health and hygiene requirements when travelling to and from building sites.
- Stay home if you feel unwell. If you have a fever, cough and difficulty breathing, seek medical attention and call in advance. Follow the directions of your local health authority.
- Maintain social distancing to reduce people-to-people contact and the spread of the virus.
- A 14-day isolation period is required if you have recently travelled internationally or have visited areas where COVID-19 is spreading.

To learn more about how to protect yourself and others from getting sick, click links below for more information:

**NSW Government** <https://www.nsw.gov.au/>